

MEMO

We may have received an incomplete or incorrectly filled out Owner Agent Designation form. Below are instructions for filling it out. The form must be signed only by the entity listed as owner on the confirmation page. If you have submitted a Request for Inspection form signed by an agent, it may not be valid until we receive a corrected OAD form. Feel free to contact us with further questions.

-Accessibility Unlimited

Texas Department of Licensing and Regulation
Architectural Barriers Project Registration Confirmation Page
Thursday, September 21, 2017
EABPRJB8801277

PERSON FILING FORM

Name: John Doe Phone: 210-555-0000
Person Address: 123 Main St., San Antonio, TX 78215
Ras Number: 00000075

Project Name: New Building
Project Address: Facility A
12345 Main Ave.
San Antonio, TX 78212 County: Bexar

TENANT

Contact Name: Phone:
Contact Address:

BUILDING/FACILITY Name: Facility A
FACILITY Owner: Acme Corp. Phone: 210-555-0001
Owner Address: 456 Second Ave.
Contact Name: Jane Smith Phone:
Contact Address:

DESIGN FIRM Name: Big Architecture Firm Phone: 210-555-0002
Firm Address: 789 Third Ave.
Designer Name: Frank Lloyd Wright
Type of License: Architect License Number: 000000

PROJECT DESCRIPTION
Start Date: 02/2015 Completion date: 02/2016 Estimated Cost: \$500,000
Type of Work: Renovation/Alteration
Type of Funds: This project is privately funded, on private land for private use.
Are the private funds provided by a tenant? No
State Lease No. :
Scope of Work: Remodel of existing structure.
Does this building(s) have more than one level? Yes
Are there any elevators, escalators, or platform lifts in this building? No
Are there any boilers in this building? No

This AB Project registration Confirmation Page, construction documents, and applicable fees must be submitted in accordance with the Texas Administrative Code Chapter 68, Rule 68.51.

If TDLR will be performing the review or inspection services, see Rule 68.80.

If a RAS will be performing the review or inspection services, please contact the RAS as they set and collect their own fees, see Rule 68.75.

In accordance with Rule 68.52, the owner of a building or facility must also obtain an inspection from the department or a registered accessibility specialist not later than the first anniversary of the completion of construction. Request for inspection shall be made by completing the Request for Inspection form and submitting it no later than 30 calendar days after the completion of construction.

Register Another Project

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TEXAS DEPARTMENT OF LICENSING AND REGULATION
COMPLIANCE DIVISION - ARCHITECTURAL BARRIERS
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architectural.barriers@tdlr.texas.gov • www.tdlr.texas.gov

OWNER AGENT DESIGNATION

In accordance with the Texas Department of Licensing and Regulation's (TDLR) Administrative Rule 68.10(9), individuals designated to act on the owner's behalf must be designated in writing.

FORM MUST BE COMPLETED IN FULL

PLEASE PRINT OR TYPE

Project Information
1. Project Name: 2. EABPRJ #:
3. Building or Facility Name:
4. Address: Suite#: City: Zip:

Owner Agent Information
5. Name: Frank Lloyd Wright 6. Company/Firm: Big Architecture Firm
7. Address: City: State: Zip:
8. Phone: 9. Fax: 10. **Email:

Building or Facility Owner Name (Person or Entity That Holds Title to Property)
11. Name: Jane Smith 12. Company/Firm: Acme Corp.
13. Address: 456 Second Ave. City: State: Zip:
14. Phone: 15. Fax: 16. **Email:

Owner's Designated Agent
If the owner chooses to designate an agent to act on the owner's behalf, per 16 Texas Administrative Code, Chapter 68, Architectural Barriers Administrative Rule 68.10(9), the owner must do so in writing. The Owner Agent Designation Form must accompany the Project Registration Form and/or Request for Inspection Form if an agent will be designated.
I Jane Smith designate Frank Lloyd Wright or Big Architecture Firm as my agent
Owner (Print) Agent (Print)
in all responsibilities of ensuring compliance with the provisions of the Texas Architectural Barriers Act, Texas Government Code, Chapter 469.
Jane Smith Date
Owner's Signature

TDLR FORM 043AB 08-12 NOTE: An individual who completes and files this form with the Texas Department of Licensing and Regulation (the Dept.) is entitled to the following:
1) to be informed about the information that the Dept. collects about the individual, upon their request and subject to a few exceptions;
2) to receive and review the information, under Sections 552.021 and 552.023 of the Texas Gov't. Code; and
3) have the Dept. correct information about the individual that is incorrect, under Section 559.004 of the Texas Gov't. Code.
**The Department will add your address to the Architectural Barriers email notification list, which automatically provides Department information on matters affecting Architectural Barriers. Your email address is confidential pursuant to the Texas Public Information Act. The Department will not share it with the public. For additional information link to: http://www.tdlr.texas.gov/newsletters/TDLR_NotificationLists.asp